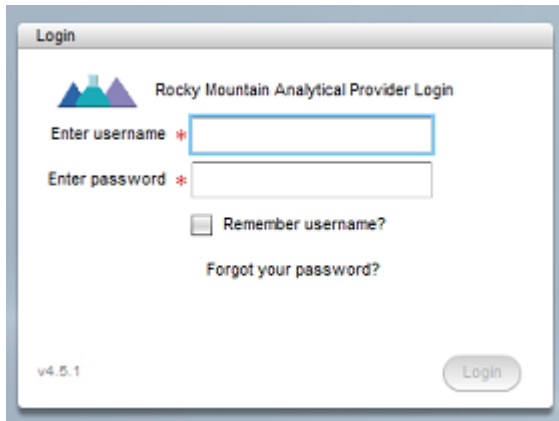


Registering for drOPsite is easy, just follow these instructions:

Click on the link below or copy and paste the link into your browser:

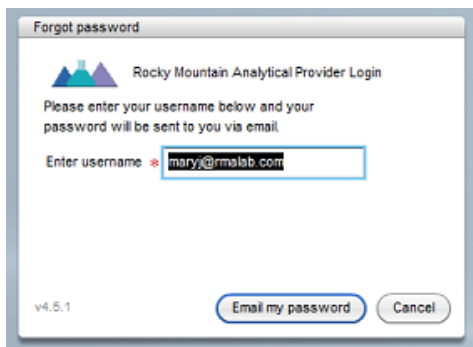
<https://dropsite.rmalab.com/labproviderserver/LabProviderFlex/OnlineProvider.html>



The screenshot shows the 'Login' window for Rocky Mountain Analytical. It features a logo with three mountains in blue, green, and purple. Below the logo, the text reads 'Rocky Mountain Analytical Provider Login'. There are two input fields: 'Enter username' and 'Enter password', both with red asterisks indicating required fields. Below the password field is a checkbox labeled 'Remember username?' and a link 'Forgot your password?'. In the bottom left corner, the version number 'v4.5.1' is displayed. In the bottom right corner, there is a 'Login' button.

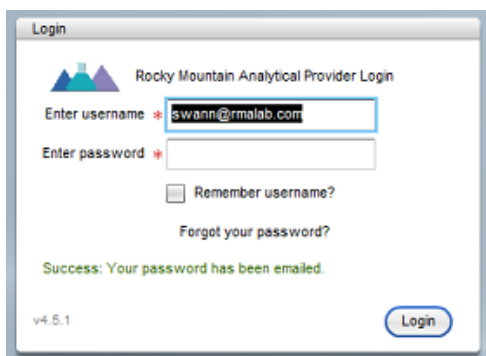
from the Login screen:

- enter the individual email address you provided to Rocky Mountain Analytical when you first registered with us, (your individual email address, not the general clinic email).
- click on **Forgot Your Password?**
- from the Forgot Password screen, click on Email my password



The screenshot shows the 'Forgot password' window for Rocky Mountain Analytical. It features the same logo as the login screen. Below the logo, the text reads 'Rocky Mountain Analytical Provider Login'. The instructions state: 'Please enter your username below and your password will be sent to you via email.' There is one input field labeled 'Enter username' with a red asterisk, containing the email address 'mary@rmalab.com'. At the bottom, there are two buttons: 'Email my password' and 'Cancel'. In the bottom left corner, the version number 'v4.5.1' is displayed.

As long as your username is current with us, you will see this screen:



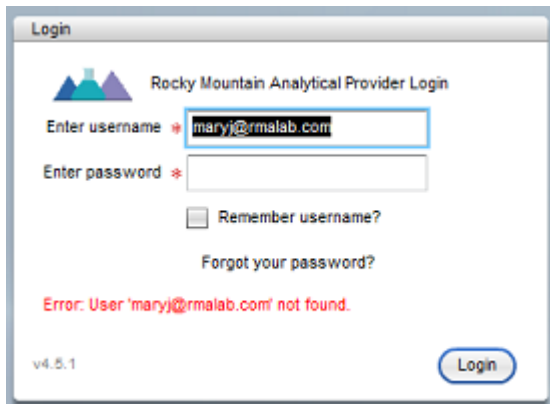
The screenshot shows the 'Login' window for Rocky Mountain Analytical. It features the same logo as the login screen. Below the logo, the text reads 'Rocky Mountain Analytical Provider Login'. There are two input fields: 'Enter username' and 'Enter password', both with red asterisks indicating required fields. The 'Enter username' field contains the email address 'swann@rmalab.com'. Below the password field is a checkbox labeled 'Remember username?' and a link 'Forgot your password?'. A green message at the bottom reads: 'Success: Your password has been emailed.' In the bottom left corner, the version number 'v4.5.1' is displayed. In the bottom right corner, there is a 'Login' button.

- check your Email inbox, a temporary password will be sent to you.

- use the temporary password to Login to drOPsite.
- next change your password: go to My Profile and update your preferences.

Already registered for drOPsite but you've forgotten your username and/or password:

If you click on Forgot Password and get this screen, follow the instructions below to re-register for drOPsite:



The screenshot shows a web browser window titled "Login" for the "Rocky Mountain Analytical Provider Login". It features a logo with three stylized mountains. The form includes two input fields: "Enter username" with the value "mary@rmlab.com" and "Enter password" which is empty. Below the password field is a checkbox labeled "Remember username?". A link "Forgot your password?" is visible. A red error message at the bottom reads "Error: User 'mary@rmlab.com' not found." The version number "v4.5.1" is in the bottom left, and a "Login" button is in the bottom right.

- send an email address to: webmaster@rmlab.com. A new username and a temporary password will be sent to you.
- once you receive the new Login info, Login to your account and then change your password: go to My Profile and update your preferences

DO NOT use the Healthcare Professional Registration link on our website to register for drOPsite. This link is only for professionals wishing to sign-up as new clients with Rocky Mountain Analytical. This link will not take register you for drOPsite.